

# **STUDENT CONSTITUTION**

## **OKLAHOMA ASSOCIATION OF MIDDLE AND JUNIOR HIGH SCHOOLS**

### **ARTICLE I – NAME**

The name of this organization shall be the Oklahoma Association of Middle and Junior High Student Councils.

### **ARTICLE II – PURPOSE**

The purpose of this organization shall be to conduct an annual conference of the member schools to:

- A, Promote an understanding of Student Council and its activities in the Junior High/Middle level schools of Oklahoma.
- B. Provide a learning laboratory for development of leadership abilities of students.
- C. Provide for an exchange of ideas among member schools.
- D. Correlate activities among member schools.

### **ARTICLE III – MEMBERSHIP**

Any Junior High/Middle School of Oklahoma may be a member by paying the annual membership fee.

### **ARTICLE IV – MEETINGS**

Section 1. The annual conference shall be held during November, preferably during the first part. The host school shall set exact dates.

Section 2. Each school may bring four official student delegates and the sponsor(s) to the conference.

Section 3. It is preferred that there be one student delegate from each grade and one delegate-at-large brought to the conference; however, each school shall select its delegates in accordance with this own specific situation.

Section 4. If the host school should want to invite more than four delegates from each school, it may do so, providing that the same invitation is made to all Student Councils in the organization. If a limited number of registrations are available, the registration packet must include that information. If vacancies are available after the registration deadline, schools may request the accommodation of

additional participants. The host school should make every effort to ensure that this is done in a fair and equitable manner.

Section 5. Members of the host school's Student Council (other than the four official delegates) may attend the conference but not as official voting delegates.

Section 6. Each official delegate may have one vote.

Section 7. There shall be at least three General Sessions of the Conference.

Section 8. There shall be a Spring Planning Meeting attended by the Executive Board and all officer school sponsors to plan the annual Fall Conference.

Section 9. Meeting to discuss problems that may arise may be called if necessary.

Section 10. Each school will pay a \$75.00 membership fee to join OAMJHSC/. This money will be split with 40% designated to the Executive Director and the remaining 60% to the President.

Section 11. A delegate fee will be determined by the host school based upon estimated expenditures of the conference. Delegates from the host school will be charged only ½ of the delegate fee.

Section 12. Reimbursement for a school canceling in the two weeks prior to the conference will be at the sole discretion of the host school.

Section 13. When planning the Fall Conference, the host school is encouraged to provide students with small, organized break-out sessions.

Section 14. The host school will pay full registration fees for the first four students registered. Additional students registered will pay only the per person amount for food served at the conference. The host school will determine the per person cost of food

## **ARTICLE V – OFFICERS AND THEIR ELECTION**

Section 1. The officers of this organization shall be: President, Vice-President, Secretary, Parliamentarian, and Historian.

Section 2. These officers, if opposed, shall be elected by roll call or ballot vote, to be determined by the host school. If there is but one candidate for an office, the election may be via voice vote. The officers shall be installed during the final session of the annual conference and they shall serve one year.

Section 3. No school shall hold the same office for two years in succession.

Section 4. At the annual conference of the organization, the official delegates shall elect the officers for the coming year.

Section 5. The candidate with the most votes cast will be declared the winner.

Section 6. In case of a tie vote after a recount, the schools will be declared co-officers, except in the case of President, which will be decided with a coin toss.

## ARTICLE VI – DUTIES OF OFFICERS

### Section 1. The President School will:

- A. Assume duties at the close of the annual conference.
- B. Host the annual conference of the organization
- C. Promptly confirm conference registration.
- D. Have available a current list of the delegate schools for the Secretary and Parliamentarian schools at the beginning of the convention.
- E. Communicate with member schools.
- F. Following their conference, the host school will provide an itemized accounting of conference expenses to confirm with and to be presented at the January Executive Board meeting.
- G. Attend Board meetings both winter and spring.
- H. Attend the fall conference and fulfill all obligations of the office.
- I. Notify school boards and/or Superintendents of a school's failure to meet its financial obligations. This information shall be forwarded to the new host school with instructions to reject future registration until all past fees are paid.
- J. Provide, with the Executive board, the opportunity for sponsor education.

### Section 2. The Vice-President School will:

- A. Assist the President School in any way possible.
- B. Prepare banquet decorations.
- C. On the occasion of the Parliamentarian School is running for office, monitor the casting and tallying of ballots.
- D. Attend Board meetings in winter and spring.
- E. Attend the fall conference and fulfill all obligations of the office.

### Section 3. The Secretary School will:

- A. Take accurate minutes of the annual conference sessions.
- B. Read the minutes of the previous conference.
- C. Be responsible for the official roll call of member schools.
- D. Submit a rough copy of the minutes of the conference to the Executive Director.
- E. Submit a copy of the minutes of the conference to the Executive Director and newly elected President School by the mid-winter Board meeting.
- F. Assist the President School in any way possible.
- G. Attend Board meetings in winter and spring.
- H. Attend the fall conference and fulfill all obligations of the office.

### Section 4. The Parliamentarian School will:

- A. Be familiar with Robert's Rules of Order, Revised.
- B. Furnish campaign information to member schools.
- C. Coordinate all campaign activities with the President School, including skits and speeches.
- D. Keep an official tally of the roll call votes during the election of state offices.

- E. Assist the President School in any way possible
- F. Attend Board meetings in winter and spring.
- G. Attend the fall conference and fulfill all obligations of the office.

Section 5. The Historian School will:

- A. Prepare an historical record.
- B. Present a scrapbook to the school hosting the conference by February 1.
- C. Assist the President School in any way possible.
- D. Attend Board meetings in winter and spring.
- E. Attend the fall conference and fulfill all obligations of the office.

## **ARTICLE VII – AMENDMENTS**

Section 1. Amendments proposed by the Executive Board must be presented to the Sponsor Organization at its annual sponsor business meeting for approval. A majority of sponsor members must be present to approve these amendments before they may be presented for adoption by the student delegates at the final general session of the convention.

Section 2. Amendments to this Constitution may be adopted by a majority vote of the official students delegates present. Amendments become effective immediately.

Section 3. If discrepancies arise between this document and the Corporation Bylaws, the Corporation Bylaws will supersede.