

May 15, 2011

OAMJHSC Executive Board Meeting

Post Oak Lodge

Tulsa, Oklahoma

Executive Director Larry Ravenscroft called the meeting to order at 9:40PM. All Executive Board members and Officer Schools were present with the exception of Michelle Knight. An Agenda is attached as Appendix A to these minutes. A Treasurers report of approximately \$15,000 was reported. Ravenscroft will forward a balance to all board members.

Those present were divided into committees to deal with specific areas or concern. The committees broke away for a period of time, and then returned with the results of their discussion. Areas of concern included: Region Classification, Campaign Procedures/Guidelines, The Role of Officer Schools, and a review/revision of the Organization Constitution.

Wendy Howard reported for the Region Classification Committee. They will go develop a list of each school per region and submit it to the web master. This should be in the form of a Google document which can be updated and school membership changes. Each Regional Representative needs to make contact with the schools in their region and encourage participation in the organization. The purpose of this is to make greater contact and create better communication with schools. This information will be organized by September and be available to regional representatives at that time.

The Committee for Campaign Procedures/Guidelines suggested that the website have a button that says, "I am interested for running for office and what that means". Shurlyn and Tonya stressed that the President and Parliamentarian schools must work together. When a school decides to run, a form should be presented to register for office and have the candidate school's principal sign off on the decision. The form must be faxed to the Parliamentarian and a deadline must be established for office seekers. Kendra volunteered to produce the document and forward it to the webmaster. The web will generate a notification to the Parliamentarian school of those intending to run for office.

Nancy added that there must be a registration deadline as well. Late registrations will need to contact Pansy Kidd directly to ascertain whether tee-shirts can be obtained and late registration accepted.

Kendra reported that in discussing the roles of officer schools we need to make it more desirable, but how? She suggests we educate and inform sponsors clearly. This will need increased promotion and is not an immediate thing, rather a gradual process.

Three major ideas were generated during the committee's discussion. First, we need to help and promote sponsors by providing a breakout session. The Executive Board should be responsible for providing an opportunity the activities/education of sponsors. We need to "sell it "to the sponsors.

Second, we need a link to the web-site which includes the following four things:

1. Responsibilities and duties of office (possibly a power point)
2. Expectations for running for office (ie: skit, speech)
3. Sponsor quotes and e-mails
4. A link to registration.

The question of is a sponsor more likely to look at running if an incentive is provided was discussed. It was proposed that a questionnaire (like a small quiz) be made available. If sent in it could earn a single point toward Honor Council. It would not be required to run, but would be another way to gain an extra point.

Third, the frustrations met as new officers learned the job were explored. During the new sponsors' meeting both seasoned sponsors and new sponsors could be invited to a mentorship program. Connections made at the convention could cut down on mistakes learned on the job and create stronger bonds among sponsors.

Larry reminded us again that all suggested changes, information, etc must be in written form and submitted to the webmaster.

Larry, Heather and Mary Alice worked on revisions and editing the Student Constitution. A copy of the newly revised document will be distributed and voted upon at the convention. Nancy will include them in the sponsor packets. A copy of the proposed document is Appendix B to these minutes.

Angela, reporting for the Accountant Committee, explained the procedure and told us that many invitations were let to bid, but we got only one bid and one letter concerning the invitation. Our current firm declined to submit a bid.

We are currently charged approximately \$12,000 annually for accounting fees. The new bid, submitted by Standfield and O'Dell stated they could do our work for \$9,000 the first year. Discussion and question were entertained. It is the recommendation of the committee that we change firms. Nancy moved, "We change accounting firms." And Shurlynn seconded. The motion passed with no opposition.

Larry commented that this is a time with relatively few bill and would therefore be a good time to change. He will meet with Standfield and O'Dell tomorrow to facilitate the change.

After a brief break, the group reconvened for the proposal of our Fall Conference to be held in Poteau.

Nancy passed out a flier and explained that the conference will have a carnival/circus theme. The slogan is "Everyone's a Star Under the Big Top". Conference dates are November 3 & 4, 2011. There will be an actual carnival with midway rides, carnival foods, and there is a rain contingency plan. The speakers have been contracted and they are in the process of getting Miss Arkansas to come. She is a ventriloquist. The flier is attached to these minutes as Appendix C.

There is some controversy over the proposed venue, but if we are not able to meet there we can return to Carl Albert Jr. College.

There will be no lanyards this year. Students will get a bag and every student will get a t-shirt as a part of the registration. The design of the shirt will be similar to the front of the flier.

Questions concerning housing were voiced. It had been mentioned that for schools that really need assistance, kids can bring sleeping bags and some churches may allow them to stay. It was emphasized that boys and girls must stay at separate sites. Security issues and who will chaperone may create additional questions.

Concerning the budget, we must push for 600+ kids. Sponsor fees must stay at the full rate as they eat, share speakers, etc. There was a short discussion of how schools fund their sponsors. Among the group in attendance the method varied quite a bit!

It was moved to accept the proposed budget and plan for Fall Conference 2011 by Pam Bressler. Angela Pasdach seconded and the motion was passed unanimously.

Concerning new business, a short discussion of the need to keep our web-master informed and the changes proposed was held. Due to the late hour (near midnight) it was moved, seconded and unanimously agreed to adjourn.

Respectfully Submitted,

Mary Alice Ingham

Appendices A, B, & C